

Transition Meeting to New Board for 2021/2022
July 14, 2021 at 6:00pm

Attendance - Erin, Tracy, Justine, Allison, Stacey, Dave, Tara, Kathryn, Dianne, Cindy MAG, Lisa WAG, Melissa

Introductions

Structure - governance board - 5 director positions/2 gym representatives (MAG/WAG)

Roles - review of all roles - see bylaws (or June newsletter)

- Decisions are made for the club, not using solely our "Parent" perspective

Current organizational chart -

- Operations Manager (Salary)
- Head coaches (WAG/MAG)/competitive team coordinator/Program Development Manager rec (salary)
- Brooke leading the gym's social media and implementing the rec programming
- Each head coach and program manager has staff under them to fulfill gym commitments

*Recommendation to develop a small group to work on Community Development opportunities - need to foster community partnerships especially to bring in clients during low attendance times in the gym

Budget review - see financials

Board Meeting process

- traditionally 2nd Wednesday of the month at 7:30
- Board members can add agenda items, in detail
- Secretary sets the agenda
- Chair has final decision on the agenda
- Read materials, reports and minutes before the meeting
- Membership needs to request to be present at a board meeting. They also must provide details, in advance, of any issues or ideas they wish to present

Logistics (housekeeping)

- Email addresses are needed for the BOD drive
- Working on developing a web based file system, presently Google Drive
- Everything necessary for the new BOD will be put into a 2021/2022 BOD folder
- All past minutes are in this folder
- New Board members to complete Human Rights training
- Confidentiality agreements signed

Deciding on Director roles

- President - Justine
 - VP - Melissa
 - Treasurer - Kathryn
 - Secretary - Dave
 - Member at Large - Stacey
 - WAG rep - Lisa
 - MAG rep - Cindy
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- Decision made to have 2021/2022 Board Meetings on the 2nd Thursday of every month at 6:30 pm.

Next Board Meeting Thursday August 12, 2021 at 6:30 pm

Meeting Adjourned