

Minutes Feb 9, 2023 Board Meeting
Attendance: Erin, Allison, Brooke, Melissa, Dave, Kathryn, Justine, Tracy via zoom
Absent: Lianne

Approval of Minutes January 5, 2023
Allison motioned to approve minutes, Seconded by Dave
All approved

Standing Agenda

General Managers Report

GYMNASTICS ENERGY TRAINING CENTRE

General Manager Board Report

February 2023

WAG Competitive Athletes

44

Pre-Comp Athletes

20

Rhythmic Athletes

6

MAG Competitive Athletes

22

Total Competitive Athletes: 92

Recreational

Winter Rec Session is at 634 athletes currently registered!!! In Winter of 2018 we had 624!

Recreational Parent Viewing happening next week. Alongside, Love of Gymnastics Week.

Birthday parties are booking into March.

March Break Camp is full.

Jackrabbit being used by coaches.

Summer Camp opening for registration in Jackrabbit during March Break.

WAG

Parent viewing happening this week.

Competition season well underway.

MAG

All MAG meets online for purchase except for Championships.

3 athletes in the top nine from 2nd Cup in Kitchener. 1 athlete in 6th and definitely going to be part of the Tour Selection. Other two athletes are backups and have said they will go if a spot opens up.

Congratulations to Feng!

Financial

Budget updated in Sage. Meeting with Treasurer this week. She can update us. Over revenue in some areas and over budget on expenses in others. Will likely land close to suspected budget. Nicole working on audit currently.

Maintenance/Building/Equipment

More equipment arrived from Spieth Anderson. Was from the previous order
Have ordered new batteries for several of the emergency lights.
Working on vinyls for front windows. Likely spring.

Planning

Managers meeting next week to begin discussions on Summer scheduling as all programs want to grow and scheduling outside current hours may need to happen with the number of groups we'll have.

Meetings with each manager and General Manager have taken place regarding each program and managers plans/hopes for them. Ideas for staffing for programs next year was discussed as well.

Recreational Report

- Coaches are working on using Jackrabbit for skill tracking
- Asking for summer availability for coaches to plan summer camps
- Birthday parties are continuing to run well—looking at a split/divider walls in party room to allow 2 parties at a time
- Winter session 634 recreational athletes registered. This is better than our 2018 numbers—showing full recovery post COVID
- March Break Camp is full—did daily registrations instead of full week
- Looking ahead to summer camp scheduling

Treasurer Report

-Loan repayment account \$37, 782—we owe \$37,450 by end of Dec 2023 to get rebate
Tracy and Allison meeting with new bank manager on Monday to discuss GIC's, growing our emergency fund, adding GM as a signor, looking to future of lease coming due in 7 years

- General account—\$260, 037—good healthy balance
- Raffle account—\$3445
- Bingo account \$31,584
- Total accounts (cash)—\$332,860

Where are we year to date (July 1, 2022-June 30, 2023) Goal revenue \$1.4 million—sitting at \$1.1 million

3 items we exceeded revenue

—competitive budget \$300,000 —at \$358,000

—Hosted meets budget \$95,000 revenue to date \$102,000

—private lessons \$1000 budgeted—revenue \$4600

Expenses budget \$1.2 million—at \$800,000 to date

Exceeded our expenses in category of professional development—training new coaches

Exceeded in sub contractors section due to crossfit (fees rerouted back to families)

Day camp expenses over budget by \$180

Insurance budget \$1000—to date \$1400—increase is due to offsite sanctioned events

Courier fees over budget – express courier for MAG meets and GEMS competitions in USA

Fundraising/Events

Bottle Drive Results—deferred to next meeting

Status of Elimination Draw Plans—

-Plan for April 14, 2023 at Merritton Community Centre-Dave meeting to sign contract tomorrow

-Need volunteer people for food and beverage/ Games-prizes-sponsorship

-sales and marketing team to create a buzz—involve all members competitive/recreational

New Business

Policy Review: Staff Training Policy

At a meeting between GM and Treasurer concerns were raised about the cost of training and the lack of policy or direction for who should have access to training. A policy needs to be reviewed and/or developed so we can set limits that allow for needed coach development and planning but limit costs to the organization.

? look at progression questionnaire for all coaches especially younger coaches on what area/age group/coaching likes etc..... Evaluations after responses on coaches that may be selected or show interest in furthering coaching levels. ?? interview with program managers to learn more about expectations following furthering education—time commitment

Erin to draft a new policy and share with Tracy and Board for further review for next meeting

Justine Motioned to adjourn meeting -seconded by Melissa