

## Minutes Oct 13/22 Board Meeting

Attendance: Tracy, Allison, Kathryn, Justine, Dave, Melissa, Lianne, Brooke, Erin

Approval minutes from Sept. 15/22 meeting

Motion to approve by Justine. Seconded by Kathryn-Approved

To be noted For minutes.

Erin emailed on September 23/22 the following motion:

I motion we pay the rent arrears of approximately \$19,000 in one payment to be issued at Tracy's earliest convenience.

Seconded by Allison.

Approved by Kathryn, Melissa, Justine, Dave, Allison

Motion passed

### Old Business

Spending Policy- is there a draft ready for review to the previous spending policy?

Deferred to November meeting pending staff updates

Grants- Confirm Kathryn as point person and outline support needs if any.

Tracy to meet with Kathryn to get Grants application started and research due dates-do we meet criteria

Coaches Association of Canada

Resilient Community Fund—opening Nov 9 and closes December 7

Training Grant-open ended

Trillium Grant

-Press release is done and I will email it to the communications person tomorrow for approval and to get direction. I have all the contacts for Star/Metroland and other media outlets to send it to so we can see if we can get some press.

-Spoke to MPP's assistance and we are going to look at a tour of the gym and we can each post pictures on our socials

### Updates and Reports

#### **Operational Report**

GYMNASTICS ENERGY TRAINING CENTRE

Operations Manager Board Report

October 13, 2022

WAG Competitive Athletes

18 hrs -8 12 hr – 20 (Gem & GSB Xcel)

16 hr - 11 8 hr - 7 (Xcel Brnz)

Pre-Comp Athletes

4 hr - 5 6 hr - 2

9 hr - 6 12 hr - 7

Rhythmic Athletes

6 hr – 6

MAG Competitive Athletes

12-16 hr – 7 9-12 hr - 8

4 hr. – 5

Total Competitive Athletes: 91

Recreational

Fall Session is at 587 athletes currently registered which is a few more. Dianne has gotten as many people in

from her waiting list as possible.

First Recreational Parent Viewing week from October 3-8 th generally went well. We found that the

recreational parents did not stay in the viewing room and were repeatedly asked to go back to room and

ignored staff. They were recording and taking pictures, letting athletes come to them multiple times. They

blocked the pathway to the bathroom, which is also a Fire Exit pathway. They had all been emailed about the

rules and there were signs as well, but they didn't seem to want to listen.

Second Recreational Parent Viewing is November 28 th to December 3 rd and we will be emailing the parents to

let them know the rules again.

Birthday parties are booking into December already. Filling up quickly.

Brooke has opened the October PA Day Camp. There were 15 spaces offered and it is full.

We had one coach quit due to personal reasons, she hadn't been here long, but said she love the environment

here. Brooke interviewed 3 possible people and 2 new coaches will be hired. One is already certified and the

other will require training, but is a more mature coach with cheer coaching experience.

WAG

October parent viewing happened Oct. 3-7 th . Went very well.

Suits have all been ordered. Just getting them out to everyone who has paid in Amilia.

Meets registration in Amilia will be rolled out with our meet first and then the subsequent meets after that.

WAG Staff meeting happening each month. Is a mix of in person and zoom which is working well.

Amy to do some coaching clinics for staff in late Oct early Nov. specifically, to advise/train staff on spotting

and progressive training for bigger moves.

Choreography is happening for those who need it.

Attendance updates have gone out to families.

WAG will have a mock meet with Pulsars late November and mid December.

Amy is away from Dec 1-8 th on vacation. Classes will be covered.

During the MAG meet, some of the WAG classes will be going to Aereo to train so as not to lose the entire weekend of practices.

#### MAG

Parent viewing happened. Bit more difficult for them. We are looking into hooking up the cameras for the blindspots and connecting to the viewing room TV so they can get a better look. May take a bit of time.

MAG Suits have been ordered and are online. They have arrived. Just waiting on some of the Track Suits to arrive.

Feng has started doing some testing with the P1-P2 group (Joylynn's group) and will also be spending some time with the Boys Developmental group.

Feng will be registering the boys for the Provincial Cups this weekend when it opens up for registration.

Cheques will have to be done for clubs after that.

Our meet will also open for parents to register on Amilia first and then the other two Cups after cost sharing is worked out.

#### Jackrabbit

Much work to be done. Tracy and Brooke working on different pieces of this to try and finish.

#### Staff/Training/Health & Safety

Tracy attended Meet Director course and KSIS training. KSIS manual will be kept in the Meet Cupboard in the large office

Several staff taking Foundations courses and some starting on the Competition 1 courses.

Power outage last night and several emergency lights have dead batteries. Rick and Tracy will sort and replace batteries as soon as possible.

#### Financial

Budget numbers still to be put in Sage in order to run reports and see how it works. First quarter's month end

to be done in the next few weeks. Appointment with Nicole to be booked. Exchange of yearly documents to happen then.

#### Maintenance/Building/Equipment

Order with Spieth has been put in. They are checking a few things with Rick and then will be sending a quote and we will assess if we have used the credit they gave us. SpeedPro – has not gotten back to me at all regarding the window vinyls. Will be getting some quotes from other companies on this as they don't seem to be able to manage this and it's been far too long in waiting on them. New flooring will start being installed by Rick this Sunday. Moving of wiring in office and some furniture pieces needs doing. Wiring will have to be on a Saturday after 5:45pm or Sunday after 5:45pm

### **Recreation Report**

CIT course going well. 4 enrolled  
Birthday parties busy

### **Treasurer Report**

\$368,997.50 total of all accounts  
397,709 in cash account end of Sept 30, 2022  
1 more transfer to make and we will have enough money to pay back the \$40,000 of the CEBA loan—not due until 2023  
Allison to discuss with bank manager when arranged to look at GIC for the \$40,000 while waiting to pay back

### **Fundraising Update**

GymGear starting Oct 17  
Wine— Discussions with Henry of Pelham (20% return) and Konzelman Wineries (15% return)  
Decision to go with Henry of Pelham for this wine fundraiser in November  
Fundscrip reminder November/December for Christmas gifts

### **Meets Update**

MAG Cup #1 registration opens Oct 15 and closes Oct 31  
Hosting Dec 9-11, 2022 also Combined Canada Winter Games 2 sessions -high level athletes tryouts for Team Ontario  
Theme Green Energy Challenge—tasteful decorations-Christina C heading decorations team for both MAG and WAG meets

WAG meet hosted by GE Jan 12-15, 2023  
Green Energy Challenge—Celebrate Local

## **Volunteer Updates**

Request to be sent for volunteers for Concession and Hospitality leaders for meets

Emails to be sent to Energy Exchangers to remind of need to sign up to keep exchanger status

## New Business

Lighting Proposal-deferred until time as the lights at back of gym need replacing

Building/Lease Up in 8 years- General Conversation to outline any steps to start now

Options to discuss for future Boards-

Renew Lease

Purchase land and Build

Purchase building and renovate

Partner with City

Meeting adjourned

Next meeting Date Nov 10, 2022