

## Minute April 21, 2022 Board Meeting

Attendance - Christine, Justine, Melissa, Dave, Stacey, Kathryn, Lisa, Brooke, Amy, Tracy

Approval of minutes from March 24, 2022

Motion to approve minutes Kathryn, seconded Lisa—all approved

Executive Director -Christine ormerod

Started April 4, 2022

On boarding schedule approved by Board of Directors

Meeting #1 scheduled with Erin on April 22, 2022 for reviewing bylaws, policies, transition of duties etc...

Meeting #2 scheduled with Justine/Erin/Christine for Wednesday April 27—HR responsibilities

Meeting #3 TBD with Kathryn/Tracy/Justine/Christine regarding Financials

Meeting #4 TBD with entire Board of Directors in regards to Governance Board and how that looks

Operational Report—defer to next weeting—will be executive director report

Post meet wrap up presented by Christine

- Hospitality amazing
- Atmosphere amazing
- Work on vault positioning needed
- Better clean up of beam area once complete
- Volunteers worked well, though could run a bit smoother
  - Need a better schedule for volunteers as there were too many on set up day, and not enough during the weekend
  - Also need volunteers to be prepared for there position before showing up (Announcer, music presenter...)
  - Try to make a script for the announcer... don't forget O'Canada :)
  - Set up and take down with the same group of volunteers with technical regulations

Revenue numbers—final numbers may be available for next meeting

MAG meet June 11, 2022

1 day meet

- Planning underway
- Need a floor layout based on GO specifications (e.g., mat layouts)

Volunteer recognition Award

Criteria

- What is the criteria?

- Hours? Responsibilities?
- How to recognize?
- Multiple volunteering opportunities
- Someone who goes over and above contracted hours
- Need a physical award to present to the Volunteer of the Year

## 2022-2023 Contracts

Rewording/changes to volunteer commitments for Energy Saver

Look at revised contracts and volunteer commitments

### **Justine to revise new contract;**

- Need them out by June 11th (Hopefully... at the latest!!)
- Good idea to have them out just after the WAG provincial meet
- All-In vs Exchangers
  - Need to revise the Exchangers by possibly adding in-depth volunteer hours
  - 12 month contract this year
  - See Erin's brainstorming of what Exchanger may look like
  - What other stipulations need to be considered?
  - This past year we had 35% All-In, 65% Exchanger
  - Maybe ask parents what their **time availability** looks like
  - Mandatory fundraising commitments are important to add back into the contract
- Next year should we fundraise for specific gym needs?
  - Need a new sound system
  - Recreational equipment
  - ...
- Bingo Social Media posts are important
- Need a **volunteer coordinator** to help track hours and have volunteers ready based on their availability
- Contracts should become the responsibility of Salary employees including ED as the lead. Should no longer be the responsibility of a governance board of directors.

End of year Banquet

Discussions under way... See Lisa

- June 26th?

AGM preparation

June 20, 2022—send out Save the Date reminder

Update Activity Messenger to send out nominations to all members in good standing

- Nomination requests need to be sent out ASAP, in activity messenger
- 3 director positions available, plus 1 MAG rep and 1 WAG rep
- Melissa and Kathryn will remain on the Board

Grants and Fundraising Updates

- We can now publicize the new grant

- \$100,00 grant will be “closed” and deposited on April 28th
- Summer jobs grant still open

Wine - slow go at the beginning, still open

Bottle Drop - Stoney creek drop off May 28th at noon

Meeting adjourned—Next meeting Thursday May 12